

# SoftA/R®



Billing and accounts receivable is not just about numbers. It's also about people and technology working together to accommodate all partners and customers vital to your operations. Your accounts receivable solution should automate the billing process to create clean claims in a timely manner. SoftA/R is the comprehensive and versatile billing and accounts receivable solution designed to give you the competitive edge.

SoftA/R offers advanced features to meet the specific billing requirements of a clinical environment. It is a fully integrated, scalable system that is designed to support complex business arrangements. The system architecture allows performance of multiple, simultaneous functions without system slowdown or interference with other operations.

## FEATURES AND BENEFITS

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| <b>Feature:</b> | SoftA/R enables you to meet the latest CMS regulations and HIPAA security guidelines.   |
| <b>Benefit:</b> | Provides the ability to monitor and review access to patient health information allowing for verification of security setups. In addition, audit trails of changes to patient health information allow you to see who made the change and what the changes were, thus giving you full control of access into the system.  |
| <b>Feature:</b> | Multisite capabilities  |
| <b>Benefit:</b> | Provides the ability to drill down to specific locations to monitor billing activities. This provides the detail to manage these specific locations and spot potential problems.  |
| <b>Feature:</b> | National correct coding initiative  |
| <b>Benefit:</b> | Enables the organization to prevent unnecessary billing denials based on incorrect coding thus allowing for improved cash flow.   |
| <b>Feature:</b> | Customized payor requirements   |
| <b>Benefit:</b> | Enables you to define rules to meet specific payor requirements. This minimizes denials and allows for an improved cash flow.   |
| <b>Feature:</b> | Automated bundling and unbundling of tests  |
| <b>Benefit:</b> | SoftA/R enables users—through user-defined rules—to automatically combine tests into Groups/Panels or combine the same tests with single units into a multi-unit test. The system also assigns necessary modifiers and CPT/CDM codes to meet users' payor billing requirements. In addition, the system enables users to unbundle tests into appropriate components and to apply modifiers and CPT/CDM codes. |
| <b>Feature:</b> | Modifier automation   |
| <b>Benefit:</b> | The use of modifiers is an important part of coding and billing for healthcare services. SoftA/R allows you to define the modifiers needed for your organization and automatically assigns them to each test, thus reducing manual intervention and minimizing any impact on revenue.   |
| <b>Feature:</b> | Order consolidation   |
| <b>Benefit:</b> | SoftA/R allows users to choose specific order criteria to automatically consolidate multiple orders for one patient for the same date of service. This enables you to meet specific billing requirements for those payors that only allow one claim per date of service, thus reducing manual intervention and minimizing operations costs.   |
| <b>Feature:</b> | Multi-tiered pricing with carveout options  |
| <b>Benefit:</b> | SoftA/R enables users to define an unlimited number of multi-tiered fee schedules with carveouts. Our fee schedule options minimize the tediousness of defining multiple fee schedules with minor differences allowing for better control and flexibility of your pricing.  |
| <b>Feature:</b> | Guarantor billing   |
| <b>Benefit:</b> | SoftA/R allows users to define the guarantor so the bill gets to the person responsible for payment the first time. This reduces follow-up and rebilling, thus reducing costs and improving revenue.  |

## FEATURES AND BENEFITS cont.

- Feature:** Supports variety of formats  
**Benefit:** SoftA/R meets HIPAA requirements for billing via both electronic and paper formats. SoftA/R enables you to bill via Professional or Institutional 837 formats, CMS 1500, and UB04 paper formats. SoftA/R also provides the customizations necessary for both Patient and Outreach billing enabling you to maximize your revenue through clear and concise statements to minimize billing questions.
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- Feature:** Payment posting options  
**Benefit:** SoftA/R accommodates payment posting at the line-item level, which not only allows you to adjudicate claims more efficiently but also provides for more accurate tracking of reimbursements. SoftA/R also provides the ability to post and distribute payments across multiple accounts, thus reducing time and effort and making your operations more efficient.
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- Feature:** Electronic remittance module  
**Benefit:** SoftA/R provides for the automatic download of HIPAA 835 payment files from any number of payors and clearinghouses. The payments are processed against defined edits and if they pass, the system can automatically generate contractual adjustments, transfer balances, perform write-offs, and trigger the resubmission of claims. This allows you to reduce the need for additional staffing and minimizes the cost of human error, thus allowing for a reduction in cost and an increase in revenue.
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- Feature:** Automatic scheduling  
**Benefit:** SoftA/R allows for automatic scheduling of recurring billing and reporting functions. This enables you to schedule your jobs and reports when you need them and also to minimize impact on system efficiency.
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- Feature:** General ledger interface  
**Benefit:** SoftA/R provides for the ability to send financial transactions to any third-party general ledger system. The setup is extremely flexible to accommodate an independent GL requirement.
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- Feature:** Reporting  
**Benefit:** SoftA/R provides for a wide variety of reporting options. Users can choose between operational or financial reporting options that provide for the ability to better manage the complete billing operation from start to finish, thus insuring your processes are efficient and effective to maximize revenue and reduce costs.

## SAMPLE SCREENSHOT

**Remittance Module**  
 The screenshot display reflects a posted remittance file.

Remittance

File View Tools Help

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