

## **SoftLab/SoftMic Upgrade**

### *Objective:*

Demonstrate most popular new functionality available in versions 4.0.4 to 4.0.7 of SoftLab/SoftMic

### *Who should attend:*

Client personnel responsible for training end-users and Upgrade validation  
LIS Administrator  
LIS Administrator Assistant

### *Prerequisites:*

Purchase of upgrade to a 4.0.7 release of SoftLab or SoftMic

### *Location:*

This is a live instructor led class that will be conducted on the internet. You may attend this class from your location. All that is required is internet and telephone access.

Note: Times listed as Eastern Standard Time. Class will start at 10:00 A.M. EST to accommodate all time zones.

# AGENDA

## Day 1 – Lab Upgrade 10:00 a.m. – 5:00 p.m.

10:00 a.m. – 10:15 a.m.	<b>Welcome/ Introduction</b>
10:15 a.m. – 12:00 p.m.	<b>SoftLab Orders Entry New Features</b> New features and options within the Orders menu will be presented.  <b>SoftLab Results New Features</b> Enhancements within the Results options will be presented.
12:00 p.m. – 1:00 p.m.	<b>Lunch</b>
1:00 p.m. – 5:00 p.m.	<b>LabQuery - New Features</b> Enhancements within the Query options will be presented.  <b>SoftLab Reports New Features</b> Enhancements within the Reporting options will be presented, including overview of report changes and the Report Launcher  <b>Interfaces and Utilities New Features</b> Enhancements within Interfaces and utilities, will be presented.  <b>SoftLab Setup - New Features</b> Descriptions of the Setup enhancements and changes in navigation are included.  <b>Settings and Definitions</b> Overview and use of the new Settings/Definitions setup file

## Day 2 Morning – Lab Upgrade 10:00 a.m. – 1:00 p.m.

10:00 a.m. – 1:00 p.m.	<b>Security Management</b> Overview and use of the new all inclusive GUI Security Module.  <b>Meaningful Use</b> Review of new meaningful use fields and setup files.
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**Day 1 – SoftMic Upgrade**  
**10:00 a.m. – 4:00 p.m.**

Note: Due to scheduling – SoftMic Upgrade may not always immediately follow SoftLab Upgrade. It may be scheduled the following week.

10:00 a.m. – 12:00 p.m.	<b>SoftMic New Features (General functionality)</b> General functionality found in SoftMic will be discussed. These are features that are either activated by a hosparam or a default function in the product. <b>Changes to the Setup files will also be discussed</b>
12:00 p.m. – 1:00 p.m.	<b>Lunch</b>
1:00 p.m. – 2:30 p.m.	<b>Review Worklist</b> The various mechanisms that can be used to review results will be discussed. The various fields in the Worklist setup file to accommodate the different review types will also be covered.
2:30 p.m. – 4:00 p.m.	<b>Amended Reports.</b> Setup and navigation of the new Corrected and Supplemental reports will be discussed.

**Day 2 – SoftMic Upgrade**  
**10:00 a.m. – 4:00 p.m.**

10:00 a.m. – 12:00 p.m.	<b>Epidemiology</b> Setup and navigation of the new fields in the EPI writer, print scheduler setup, and exporting via Excel will be discussed.
12:00 p.m. – 1:00 p.m.	<b>Lunch</b>
1:00 p.m. – 4:00 p.m.	<b>Drugs &amp; Bugs</b> Discuss setup and navigation differences for the new Drugs and Organisms setup files.  <b>Rules</b> Demonstrate setup and navigation of the table in the new setup file, Rules